

## yDiv Progress Report

This document is filled out by the yDiv doctoral researcher who sends it to the PhD Advisory Committee (PAC) and yDiv coordinator at least one week prior to the progress meeting. Progress meetings are organised annually (following the first kick-off meeting) by the doctoral researcher. The entire PAC team should be present in these meetings. During each progress meeting, all sections of this form are discussed and developed together with the PAC team. A revised, final version needs to be approved by the PAC team following the meeting, and submitted to yDiv coordination within one month from the meeting.

**German Centre for Integrative  
Biodiversity Research (iDiv)  
Halle-Jena-Leipzig**

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\_\_\_\_\_  
Name of doctoral researcher

\_\_\_\_\_  
Date of progress meeting

\_\_\_\_\_  
Reporting period *Time period since last PAC meeting*

\_\_\_\_\_  
1) Project title

\_\_\_\_\_  
2) Start and intended end of PhD project *Time period contract or funding*

\_\_\_\_\_  
3) Funding *Is your funding adequate with your time plan?*

\_\_\_\_\_  
4) Short report *Please describe briefly the current state of your PhD project and the main research achievements.*

\_\_\_\_\_  
5) Remaining steps for the completion of your PhD project

iDiv is a research centre of the DFG.

iDiv is a central facility of Leipzig University within the meaning of Section 92 (1) of the Act on Academic Freedom in Higher Education in Saxony ("Sächsisches Hochschulfreiheitsgesetz, SächsHSFG"). It is run together with the Martin Luther University Halle-Wittenberg and the Friedrich Schiller University Jena, as well as in cooperation with the Helmholtz Centre for Environmental Research – UFZ.

The following non-university research institutions are involved as cooperation partners: the Helmholtz Centre for Environmental Research (UFZ), the Max Planck Institute for Biogeochemistry (MPI BGC), the Max Planck Institute for Chemical Ecology (MPI CE), the Max Planck Institute for Evolutionary Anthropology (MPI EVA), the Leibniz Institute DSMZ–German Collection of Microorganisms and Cell Cultures, the Leibniz Institute of Plant Biochemistry (IPB), the Leibniz Institute of Plant Genetics and Crop Plant Research (IPK) and the Leibniz Institute Senckenberg Museum of Natural History Görlitz (SMNG).

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6) **Supervision** *How many meetings did the PhD Advisory Committee hold? How frequently do you discuss your project with your PI and co-supervisors?*

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7) **Activities** *e.g. publications, conferences, courses, stay abroad, teaching, outreach, upcoming activities*

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8) **Collaborations within iDiv or external partners** *e.g. joint publications, methodological, combination of experiments and modelling*

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9) **Changes in research project** *These can include time delays, changes in the focus of work packages, additional work, changes in your PAC team etc.*

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10) **Preparations for a career after finishing the PhD** *Here you should discuss your plans following graduation, and whether you have taken steps to develop specific skills you need or network with relevant people. Keep in mind that it is one of the tasks of your PAC team to help and support you in your career preparations!*

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11) iDiv Data Portal *As a doctoral researcher at yDiv, you are expected to store and share all of your research data on the data portal. Please explain here whether you have already taken this step and discuss any possible problems.*

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12) Comments *Include any additional comments here: e.g. questions to the PAC or other topics you would like to discuss during the meeting.*

13) Time plan *Update time plan and attach to this document*

Name of doctoral researcher	Date	Signature
Name of supervisor	Date	Signature
Name of PAC member (co-supervisor)	Date	Signature
Name of PAC member (co-supervisor)	Date	Signature
Name of additional PAC member (co-supervisor)	Date	Signature
Name of additional PAC member (co-supervisor)	Date	Signature

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